

Hotel Employees and Restaurant Employees International Union (HEREIU)

HEREIU contracted NBS to incorporate diverse data from their Health and Welfare Payment responsibilities into a single database.

Challenge:

Hotel Employees and Restaurant Employees International Union (HEREIU), had been trying to complete their Pension History project for a number of years. NBS had several meetings with HEREIU to discuss the scope of the project. Through the course of a number of years, HEREIU had assumed the Health and Welfare Payment responsibilities from various Locals across the country. The Locals had a wide variety of reporting methods. Some were very good, while others were virtually non-existent. The data gathered was on a variety of media including paper, film and diskette. The challenge was to incorporate this diverse data into a single database so that HEREIU could provide accurate pension payments to their members.

Solution:

The HEREIU Pension History Records needed to be imaged, indexed, and data entered. Our first step was to devise an imaging and indexing solution so that HEREIU could access the Contribution Records of each Fund member. To accomplish that goal NBS printed and affixed bar code labels to the HEREIU paper reports. The bar code number along with the members name, social security number, fund number, and billing date provided a multi-level index. HEREIU also had 300 rolls of microfilm which contained Pension History Data. This information also needed to be indexed and data entered. NBS preprinted bar codes on 8 1/2" x 11" paper and converted the film images to the pre-bar-coded paper. These documents were then imaged and indexed in the same manner as the paper reports.

Conclusion:

During the HEREIU project, NBS imaged over 1,000,000 documents. We data entered in excess of 15,000,000 Pension History Records. The result is that HEREIU can now access any member's Pension History data immediately. The research process which used to take the HEREIU staff weeks or months to resolve, is now routinely accomplished in a matter of minutes.